

PARTIES

Direct questions regarding administration of this award to the appropriate Central Email, below.
Direct questions regarding project-specific terms and conditions to the Prime Campus Principal Investigator and/or Departmental/Financial Contact, below.

Prime Campus

Participating Campus

Campus and REMS Sponsor Code:

Principal Investigator:

PI Email:

Central Email:

Department/Financial Contact Email:

PRIME AWARD

Project Title:

Prime Award No:

Sponsor:

[REMS Sponsor Code:](#)

[REMS Sponsor Category: 14 \(UC Campus, Location or Pgm\)](#)

Prime Campus Fund/Project No.:

BUDGET AND PERFORMANCE PERIOD

IFA Budget Period: –

Amount Funded This Action:

Estimated Performance Period: –

Estimated Total (all years):

Participating Campus is responsible for cost-sharing (see Exhibit B).

CARRY-FORWARD

Carry-forward of unobligated funds is:

REPORTING REQUIREMENTS

Contact the Prime Campus's Principal Investigator for questions regarding reporting requirements.

Technical Reports

Other Reports

Interim:

Final:

PAYMENT

The Participating Campus will be paid via Interlocation Transfer of Funds (ITF). To request payment, the Participating Campus shall provide chartfield values to which awarded funds shall be transferred, on the appropriate lines of the ITF Form provided in the link below. The Participating Campus shall submit the ITF Form to the contact specified below. The Prime Campus shall transfer awarded funds from the Fund/Project No. stated above, to the account number provided by the Participating Campus on the ITF Form. Refer to [RPAC Guidance Memo No. 24-01](#).

Submission of the ITF Form constitutes acceptance of this award and its terms.

The ITF amount shall be for the "Amount Funded This Action" stated above.

The Participating Campus shall complete the following ITF Form: *(provide URL link to form)*

The Participating Campus shall submit the completed ITF Form to:

(Optional) The intramural funds for this Award at the Prime Campus are held and managed by:

Extramural Fund Management Office General Accounting Office

Other:

SPECIAL TERMS AND CONDITIONS

As a UC Intramural Funds Award, this project is to be administered pursuant to [University Contract and Grant Manual](#) Chapter 10-200, as supplemented by relevant [Research Policy Analysis and Coordination \(RPAC\) Guidance Memos](#).

PRIOR APPROVAL: Please note that any actions that require prior approval must be coordinated with the Prime Campus.

ANCILLARY APPROVALS: Before funds are expended, Participating Campus will ensure that all campus policies and prime sponsor terms and conditions, including as applicable Conflict of Interest (COI), Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), or other ancillary approvals, have been met and followed. Appropriate approvals will be in place prior to commencement of any affected work, and that work will not take place outside of the approved period.

EXHIBITS

EXHIBIT A (SCOPE OF WORK): The direction and monitoring of the research effort will be carried out as described in the Scope of Work incorporated herein as Exhibit A.

EXHIBIT B (BUDGET): If required by your Campus's procedures for intramural funding, please advise your accounting office that manages intramurally funded awards (e.g. your General Accounting Office or the Extramural Funds Management/Contracts & Grants Accounting Office) of this IFA. Funds should be appropriated in accordance with the Budget incorporated herein as Exhibit B, including direct costs, F&A costs, and any cost-sharing elements. In the event any budgeted cost-sharing commitment is not met, the Participating Campus/Division agrees to bear responsibility for any resulting payments to the Prime Sponsor.

EXHIBIT C (PRIME AWARD): This UC Intramural Funds Award allocates funds from the above-cited Prime Award for the participation of your campus. Terms of the Prime Award also apply to the Participating Campus. Copies of Prime Award documents relevant to this UC Intramural Funds Award are incorporated herein as Exhibit C.