

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER 06158032
REGISTRATION NUMBER 08800906142109

- This Agreement is entered into between the State Agency and the Contractor named below:
 STATE AGENCY'S NAME
Secretary of State
 CONTRACTOR'S NAME
Regents of the University of California
- The term of this Agreement is: **July 1, 2006** through **June 30, 2007**
- The maximum amount of this Agreement is: **\$ 0.00**
Zero dollars and zero cents.
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 pages
Exhibit A-1 – Task Order	1 pages
Exhibit A-2 – UC Campus and Grant Offices	1 pages
Exhibit B – Budget Detail and Payment Provisions	2 pages
Exhibit B-1 - UC Campus Accounting Offices	1 pages
Exhibit C* – General Terms and Conditions	GIA 101
Check mark one item below as Exhibit D:	
<input checked="" type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	5 pages
<input type="checkbox"/> Exhibit - D* Special Terms and Conditions	
Exhibit E – Additional Provisions	0 pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
 These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

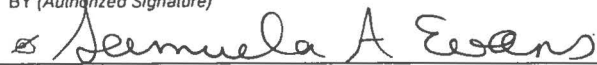

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) Regents of the University of California		
BY (Authorized Signature) 	DATE SIGNED(Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Samuel A. Evans		
ADDRESS 1111 Franklin St. 5th fl. Research Administration Office, Office of the President Berkeley, CA 94720 Oakland, CA 94607-5200		
STATE OF CALIFORNIA		
AGENCY NAME Secretary of State (SOS)		
BY (Authorized Signature) 	DATE SIGNED(Do not type) 9.14.06	
PRINTED NAME AND TITLE OF PERSON SIGNING Dora Mejia, Chief, Management Services		
ADDRESS 1500 11th Street, Sacramento, CA 95814		
		<input checked="" type="checkbox"/> Exempt per: GC 14616

EXHIBIT A
(Standard Agreement)

SCOPE OF WORK

This agreement between The Regents of the University of California, hereafter referred to as UC System, and the Secretary of State, hereafter referred to as SOS, will serve as an Interagency Master Agreement (IMA) for services as described herein:

Educational or Training Services - UC will provide educational or training services to State as mutually agreed upon between State and individual UC campuses.

Research Services - Under terms of this Agreement, UC will provide State with research services and technical assistance in areas where UC personnel have appropriate expertise and which are consistent with the mission and purpose of the UC and the mission and needs of State.

SOS shall utilize said services through subsidiary agreements written using this IMA to obtain services including, but not limited to educational, consulting and/or research services in response to written requests from SOS. Under terms of these subsidiary Agreements, UC System will provide SOS with research services and technical assistance in areas where UC System personnel have appropriate expertise and which are consistent with the mission and purpose of the UC System and the mission and needs of SOS.

The scope of service includes, but is not limited to, those described in this Scope of Work. Both parties understand that this Agreement is non-exclusive. State is free to seek educational, consulting and/or research services from any and all parties and sources and UC may provide such services to any and all other appropriate agencies, public or private.

1. The project representatives during the term of this agreement will be:

State Agency: Secretary of State	Contractor: Regents of the University of California
Name: Chris Reynolds	Name: Samuela Evans
Phone: (916) 653-7244	Phone: (510) 987-9849
Fax: (916) 653-4620	Fax:

Direct all inquiries to:

State Agency: Secretary of State	Contractor: Regents of the University of California
Section/Unit: Contract Services	Section/Unit: Research Administration
Attention: Cathy Blair or Raquelle Lassetter	Attention: Samuela Evans
Address: 1500 11 th Street Rm. 460 Sacramento, CA 95814	Address: Office of the President
Phone: (916) 653-5974	Phone: (510) 987-9849
Fax: (916) 653-8324	Fax:

2. Requests For Services

Requests for services under the terms of this Agreement shall be presented in writing by SOS directly to the Contracts and Grants Officers at individual UC campuses as identified in Exhibit A-1 entitled "List of the University of California Contracts and Grants Offices". UC System may decline to provide requested services when such services are inconsistent or incompatible with its mission and purpose as defined in Section 9 of Article IX of the State of California Constitution or when the capability is not otherwise available.

Additionally, SOS and UC Campus Contracts and Grants Officer shall develop a mutually acceptable TO. The format of the TO and subjects to be covered are described in Attachment A-1, entitled "Task Order". Prior to UC beginning performance of specific TO services, the SOS will issue a subsidiary agreement using this IMA and will include the TO and necessary funding for the services. The State is responsible for determining that sufficient funds are available for each Task Order for services the State requests from the UC.

No language, which may supersede the terms and conditions of this agreement, shall be written in the TOs or subsidiary agreements.

EXHIBIT A-1: TASK ORDER

1. This Task Order (TO) is entered into pursuant to the provision of Interagency Master Agreement (IMA) No. _____, dated _____ between the California Secretary of State ("SOS") and the Regents of the University of California ("UC"). This TO implements, is made part of the IMA, and incorporates the IMA provisions applicable to TOs.
2. UC shall provide the State with the following services:
 - a. Description of work or services required.
 - b. Define any expected deliverables in terms of studies, reports, etc.
3. UC campus designated Principal Investigator is: _____. State Project Manager is _____.
4. Specify the effective date of the TO, the period of performance and schedule or completion of work including submission of reports. The performance period of any TO can not extend beyond the term of the Interagency Master Agreement.
5. Specify the amount to be paid.
6. Incorporate the budget mutually agreed to which details the direct and indirect costs of performing the project in accordance with Article 10. of the IMA.
7. This TO may be terminated by either party upon 30 days advance written notice.
8. Each TO shall be signed by an authorized representative of SOS and a UC Contracts Grants Officer from the applicable campus. Copies of each TO shall be provided to the UC campus Contracts and Grants Office and State.
9. Provide name and address of appropriate UC campus Accounting Office to which payments shall be sent.
10. UC Campus assigned this TO shall report to the Secretary of State at least every 90 (ninety) days until all funds received have been expended, on the status of the HAVA funds received for this TO, in a manner determined by the Secretary of State.

AUTHORIZATIONS

Date Authorized SOS Representative Name and Title

Date Authorized UC C&G Officer Name and Title

EXHIBIT A-2: UC CAMPUS CONTRACT AND GRANT OFFICES (2/06)

{PRIVATE }Pat Gates, Acting
Director{PRIVATE }
Sponsored Projects Office
336 Sproul Hall
University of California
Berkeley, CA 94720
Phone: (510) 642-8110
FAX: (510) 642-8236

Ahmad Hakim-Elahi, Director
Office of Vice Chancellor - Research
118 Everson Hall
University of California
Davis, CA 95616-8671
Phone: (530) 752-6060
FAX: (530) 752-5432

Jeri Muniz, Acting Director
Office of Contract & Grant Admin.
160 Administration Building
University of California
Irvine, CA 92697-1875
Phone: (949) 824-7106
FAX: (949) 824-2094

Linda Lee, Director
Office of Contract and Grant Admin.
Wilshire Center, Suite 1200
MC 140648
University of California
Los Angeles, CA 90024
Phone: (310) 794-0369
FAX: (310) 794-0631

Bruce Morgan, Asst. Vice Chancellor
Office of Research Affairs
200 University Office Bldg.
University of California
Riverside, CA 92521
Phone: (951) 827-5535
FAX: (951) 827-4483

Linda Dale, Director
Office of Contract & Grant Admin.
0934, UC San Diego
9500 Gilman Drive
La Jolla, CA 92093-0934
Phone: (858) 534-3330
FAX: (858) 534-0280

Nancy Wilson, Manager
Contracts and Grants
Scripps Institution of Oceanography
UC San Diego, 0210
La Jolla, CA 92093-0210
Phone: (858) 534-4570
FAX: (858) 534-9642

Joan Kaiser, Director
Office of Research Affairs
3333 California Street, Suite 315
University of California
San Francisco, CA 94143-0962
Phone: (415) 476-8156
FAX: (415) 476-8158

Karen Hanson, Director
Sponsored Projects
3227 Cheadle Hall
University of California
Santa Barbara, CA 93106
Phone: (805) 893-4036
FAX: (805) 893-2611

Bill Clark, Director
Contracts and Grants Office
1156 High Street
University of California
Santa Cruz, CA 95064-1077
Phone: (831) 459-2778
FAX: (831) 459-4989

Carol Berman
Contracts and Grants Coordinator
DANR, Office of the President
1111 Franklin St., 6th Floor
Oakland, CA 94607-5200
Phone: (510) 987-0050
FAX: (510) 763-6491

David F. Mears, Director
Research Administration
Office of the President
University of California
1111 Franklin St., 5th fl
Oakland, CA 94607-5200
Phone: (510) 987-9838
FAX: (510) 587-6091

Thea Vicari
University of California
1160 West Olive Ave. Ste. E
Box 2039
Merced, CA. 95344
Phone No. (209) 724-4318
Fax No. (209) 724-4356

EXHIBIT B
(Standard Agreement)

BUDGET DETAIL

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the SOS agrees to compensate the UC System for actual expenditures incurred in accordance with the rates specified herein, which are attached hereto and made a part of this Agreement.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate on an on-going basis for the duration of this Agreement to:

Secretary of State
Attn: Accounts Payable
P O Box 944260
Sacramento, CA 94244-2600

- C. State agrees to make all payments on invoices in accordance with statute and will mail payment to the appropriate UC Campus Accounting Office as designated on the TO and Invoice.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program; this Agreement shall be of no further force and effect. In this event, the SOS shall have no liability to pay any funds whatsoever to UC System or to furnish any other considerations under this Agreement and UC System shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the SOS shall have the option to either cancel this Agreement with no liability occurring to the SOS, or offer an agreement amendment to UC System to reflect the reduced amount.

3. Federal Funds

- A. It is mutually understood between the UC System and SOS that this Agreement may have been written for the mutual benefit of both the UC System and SOS before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.
- B. This Agreement is valid and enforceable only if the United States Government for the fiscal year 06/07 for the purpose of this program makes sufficient funds available to the SOS. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this Agreement in any manner.
- C. The UC System and SOS mutually agree that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.
- D. The SOS has the option to **invalidate** the contract under the 30-day cancellation clause or to amend the contract to reflect any reduction in funds.

4. Cost and Budget Detail

State agrees to pay UC the charges for services provided to State pursuant to this IMA as agreed in this IMA and as approved by State in the TO budget. The subsidiary agreements shall contain TOs which will have a description of the statement of work and deliverables expected of the project.

**EXHIBIT B
(Standard Agreement)**

A. Direct Costs are those costs that can be identified specifically with a particular project. These include:

- a. Salaries and wages, and fringe benefits rates approved by UC. Budgets shall list the categories of personnel, salary rates and time proposed as expressed as a percent of effort.
- b. Materials and supplies.
- c. Travel and per diem.
- d. Subcontracts and/or consultants
- e. Equipment to be purchased (itemized).

UC may rebudget up to 20% or \$10,000, whichever is less, of the total direct costs between existing budget items of a Task Order without formal amendment to the TO and without prior State approval. Any rebudgeting by UC in excess of 20% or \$ 10,000, whichever is less, of the total direct costs between existing budget line items of the TO may be approved by letter signed by or e-mailed from State Program Manager.

B. Indirect or Overhead Costs are those costs incurred for common or joint objectives not readily and specifically identifiable with a particular project. In accordance with both State and University policy pertaining to the recovery of full costs, overhead costs are included as an allowable cost for performance under this IMA. State shall pay indirect costs of twenty-five (25) percent of modified total direct cost base.

EXHIBIT B-1: UC CAMPUS EXTRAMURAL FUNDS ACCOUNTING OFFICES

UNIVERSITY OF CALIFORNIA EXTRAMURAL FUNDS ACCOUNTING OFFICES
(3/05)

Erica Webber, Manager
Extramural Funds & Fin Systems
Box 0812, MCB 425
University of California
San Francisco, CA. 94143

Consuelo Feeley
Manager
Extramural Fund Accounting
3201 Student Affairs Bldg.
University of California
Santa Barbara, CA 93106

Kathy Hass
Extramural Funds Manager
UC - Davis
Accounting Office
232A University Services Bldg.
Davis, CA 95616

Janet Mendoza, Manager
Contract & Grant Accounting
2650 Berkeley Place
University of California
Irvine, CA 92717

Mark Carr
Sr. Accountant
Accounting Office
1201 University Ave., Ste. I-208
University of California
Riverside, CA 92521

Larry Castro
Manager
Extramural Funds
109 Applied Science Building
University of California
Santa Cruz, CA. 95064

Cynthia Kane
Extramural Funds Accounting
481 University Hall
University of California
Berkeley, CA. 94720

Evelyn Balabis
Extramural Fund Management
University of California, LA
Wilshire Center, 5th Floor
Los Angeles, CA 90024-1400

Manager
Extramural Fund Accounting
UC San Diego
Accounting Office
Torrey Pines Center, N 0954
La Jolla, CA 92090

Michael Webster
Extramural Funds Accounting
University of California
1160 West Olive Ave. Ste. E
Box 2039
Merced, CA. 95344

EXHIBIT C
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

PLEASE NOTE: This page will not be included with the final agreement. The General Terms and Conditions will be included in the agreement by reference to Internet site: www.dgs.ca.gov/contracts

**EXHIBIT D
(Standard Agreement)**

SPECIAL TERMS AND CONDITIONS

1. Termination

Either party upon thirty (30) days written notification may cancel this Agreement.

2. Subcontracting

UC shall submit for prior written approval by State any proposed subcontracting which it desires to enter into for the performance of a Task Order under this IMA, except subcontracts with constituent UC campuses, or standard employment contracts for personnel to be utilized for work to be carried out under this IMA. Subcontracts which the State approves in the proposed TO budget at the time the TO is executed do not require further State approval.

3. Confidentiality of Data

Neither party shall furnish any information to the other party in connection with this IMA or a TO under this IMA that is considered enabling, confidential, or proprietary by it or by any third parties, without a prior, separate written agreement between the parties that allows such information to be furnished.

4. Publication

- A. All rights in copyright works created by the UC in the performance of a Task Order under this IMA are the property of UC. To the extent that UC shall have the legal right to do so, UC shall grant State [and the Federal Government {if federal funds are involved}] a royalty-free, non-exclusive, nontransferable, irrevocable license to reproduce, prepare derivative works, and distribute copies of the deliverables specified in the Task Order for Government purposes, and to have or permit others to do so on its behalf.
- B. State staff will be given on-site access during reasonable business hours to all data, working papers, facilities, etc., which may be utilized in the performance of a TO.
- C. All confidential and/or proprietary data must be redacted from published research results.
- D. The SOS reserves the right to review and screen all publications prior to public release to ensure confidential or proprietary data has not been or will not be compromised by published research results. The release of data that has been identified by the SOS as confidential or proprietary constitutes grounds for the immediate cancellation of this contract by State upon receipt of written notification from State.
- E. In any publication that results from work supported in full or part under this IMA, the authors shall provide full acknowledgment of the funding source and shall insert and publish the following disclaimer:
"The opinions expressed herein represent those of the authors and do not necessarily represent the position of the California Secretary of State."

5. Travel Reimbursement

In the event travel is required this Agreement or any subsidiary agreement, all lodging and transportation related expenses will be reimbursed in accordance with University travel policy which applies to University employees. Reimbursement for out-of-State travel requires prior written authorization by SOS either by approving such travel in the budget or by letter if such travel is not previously approved in the budget.

EXHIBIT D
(Standard Agreement)

6. Auditing

- A. Receipt of HAVA funds by a UC System indicates agreement to establish a dedicated HAVA account code for these funds. Therefore, any payment received by UC System pursuant to this program shall be deposited in the separate established account code and any payment made by UC System related to this program shall be paid from that account code whether or not the UC System has paid the vendor for services rendered before submitting invoices to the SOS.
- B. Any recipient of federal funds to meet the Help America Vote Act requirements agrees to be audited pursuant to federal and state law. Any HAVA funds made under this program may be audited by any designee of the Secretary of State. Accordingly, all documents and electronic files must be produced upon request by the auditors. The audit may include a review of all books, papers, accounts, documents, or other records of UC System as they relate to any HAVA funds. Upon written notice of an audit, UC System shall make the records available to the auditor. UC System shall also provide access to all employees having knowledge of the HAVA funds program to assist the auditor. UC System shall provide a copy of any document, paper, or electronic record requested by the auditor;
- C. OMB Circular A-133 ("Audits of States, Local Governments, and Non-Profit Organizations"), and OMB Circular A-87, incorporated herein by reference, shall govern with respect to all aspects of this program. The provisions of these circulars may be found at <http://www.whitehouse.gov/omb/circulars>;
- D. UC System shall maintain records in a manner that:
 - i. Accurately reflects fiscal transactions with necessary controls and safeguards;
 - ii. Provides complete audit trails, based whenever possible on original documents (purchase orders, receipts, progress payments, invoices, timesheets, cancelled warrants, warrant numbers, etc.);
 - iii. Provides accounting data so the costs can readily be determined throughout Agreement period.
- E. Records shall be maintained for three years after termination of Agreement and for at least one year following any audit or final disposition of any disputed audit finding;
- F. If the final disposition of any disputed audit finding is determined to be a disallowed cost that the Secretary of State has paid the UC System, the UC System shall return to the Secretary of State an amount equal to the disallowance.
- G. UC System shall permit periodic site visits by the Secretary of State or the Secretary of State's designee or designees to determine if any HAVA funds are being used or have been used in compliance with Agreement and all applicable laws;
- H. UC System or each Campus assigned a Task Order shall report to the Secretary of State at least once every 90 (ninety) days until all funds received have been expended, on the status of HAVA funds received, in a manner determined by the Secretary of State.

EXHIBIT D
(Standard Agreement)

7. Other Provisions

- A. The program is conditioned on State receiving reimbursement from the federal government pursuant to HAVA Section 261.
- B. HAVA funds can only be used for the purposes for which the HAVA funds are made;
- C. No portion of any HAVA funds shall be used for partisan political purposes. By signing this agreement the UC System is agreeing to notify all employees or subcontractors working under a Task Order issued under this Agreement, that they shall abide by the Secretary of State's policy to refrain from engaging in political activities that call into question the impartiality of the Secretary of State's Office, please see Exhibit D Item 9.
- D. The provisions of the federal *Hatch Act* shall apply to employees working for state and local entities receiving HAVA funds. The *Hatch Act* may be reviewed at http://www.osc.gov/documents/hatchact/ha_sta.pdf;
- E. Agreement is subject to any restrictions, limitations or conditions enacted or promulgated by the United States Government, or any agency thereof, that may affect the provisions, terms or funding of Agreement in any manner;
- F. UC System warrants by execution of Agreement, that no person or selling agency has been employed or retained to solicit or secure this contract upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by UC System for the purpose of securing business. For breach or violation of this warranty, the State shall, in addition to other remedies provided by law, have the right to annul this contract without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee;
- G. Nothing contained in Agreement or otherwise, shall create any contractual relation between the SOS and any subcontractor or vendor, and no subcontractor shall relieve UC System of its responsibilities and obligations hereunder. UC System's obligation to pay its subcontractors is an independent obligation from the SOS's obligation to make payments to UC System. As a result, SOS shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor or vendor of UC System;
- H. Pursuant to federal law, by signing this agreement or execution of this purchase order the UC System certifies under the penalty of perjury that the contracting entity is not excluded or ineligible from federal assistance programs and thereby is not on the federal government's list of suspended or debarred entities.

Pursuant to federal law, as a component of the procurement process, the UC System must review the federal government's list of debarred and suspended vendors and ensure no contract award is provided to a vendor on this list. This list may be viewed at www.epls.gov.

8. Dispute

The agency performing work under this Agreement shall continue with the responsibilities under this Agreement during any dispute.

EXHIBIT D
(Standard Agreement)

9. Incompatible Activities

SECRETARY OF STATE POLICY REGARDING POLITICAL ACTIVITY IN THE WORKPLACE

The Secretary of State is the state's chief elections officer. It is, therefore, imperative that staff in the Secretary of State's Office, and those who contract with the Secretary of State's Office, refrain from engaging in any political activity that might call into question the office's impartiality with respect to handling election issues. Accordingly, the policy of the Secretary of State's Office with respect to political activity in the workplace, a copy of which will be given to every employee in the Secretary of State's office, is as follows:

1. No employee of or contractor with the Secretary of State's Office shall engage in political campaign-related activities on state-compensated or federal-compensated time, except as required by official duties, such as answering inquiries from the public. This prohibition shall not apply while an employee is on approved vacation or approved annual leave. This prohibition shall not apply to activities engaged in during the personal time of an employee.
2. No employee of or contractor with the Secretary of State's Office shall use any state property in connection with political campaign activities. It is strictly prohibited to schedule political campaign-related meetings or to conduct political campaign-related meetings in state office space, even if after normal working hours.
3. No employee of or contractor with the Secretary of State's Office shall use his or her official status with the Secretary of State's Office to influence political campaign-related activities or to confer support for or indicate opposition to a candidate or measure at any level of government.
4. No employee of or contractor with the Secretary of State's Office may be involved with political campaign-related telephone calls, letters, meetings or other political campaign-related activities on state-compensated or federal-compensated time. Requests by employees to switch to alternative work schedules, such as 4-10-40 or 9-8-80 work weeks, or to take vacation in order to accommodate political campaign-related activities or to attend political campaign functions, will be judged in the same manner and on the same basis as any other requests of this nature (i.e., existing needs of the office and discretion of the division chiefs).
5. The receipt or delivery of political campaign contributions or photocopies thereof on state property is strictly prohibited, as is the use of office time or state resources (e.g., intra-office mail or fax machines) to solicit or transmit political campaign contributions.
6. No employee of or contractor with the Secretary of State's Office may authorize any person to use his or her affiliation with the Secretary of State's Office in an attempt to suggest that the employee's or contractor's support or opposition to a nomination or an election for office or a ballot measure is of an "official," as distinguished from private, character.
7. No employee of or contractor with the Secretary of State's Office may display political campaign-related buttons, posters, or similar materials in areas visible to individuals who are in public areas of the Secretary of State's Office; nor may an employee of or contractor with the Secretary of State's Office display political campaign-related posters or other materials on windows facing out of the state office building.

EXHIBIT D
(Standard Agreement)

8. No employee of or contractor with the Secretary of State's Office may use official authority or influence for the purpose of interfering with or attempting to affect the results of an election or a nomination for any public office.
9. No employee of or contractor with the Secretary of State's Office may directly or indirectly coerce or solicit contributions from subordinates in support of or in opposition to an election or nomination for office or a ballot measure.
10. An employee who is paid either partially or fully with federal funds, including the Help America Vote Act of 2002 (HAVA), is subject to the provisions of the federal Hatch Act, and is, therefore, prohibited from being a candidate for public office in a partisan election, as defined in the federal Hatch Act. However, any employee who is to be paid either partially or fully with funds pursuant to HAVA, shall first be consulted about the proposed funding and be informed about the prohibitions of the federal Hatch Act. The employee, whenever possible, shall be given the opportunity to engage in employment that does not involve HAVA funding.
11. Provisions limiting participation in political campaign-related activities as provided for in this policy statement shall be included in every contract with the Secretary of State's Office.

If you have questions concerning these restrictions, please refer them to your supervisor or contract manager.