



University of California
Office of the President

Office of the
Associate Vice President —
Business and Finance

Contracts and Grants Office

Memo

Operating Requirement

No. 86-10
May 20, 1986

VICE CHANCELLORS — BUSINESS AND FINANCE/ADMINISTRATION*
CONTRACTS AND GRANTS OFFICERS
OFFICE OF THE PRESIDENT FUNCTIONAL MANAGERS

Subject: Animal Assurance Numbers

Pursuant to the National Institutes of Health (NIH) Guide issued July 25, 1985, Volume 14, Number 8, Institutional Animal Welfare Assurance numbers should be referenced when submitting letter verification of review board approval of proposed research projects or other activities involving the care and use of animals.

The following lists the Animal Assurance numbers previously assigned and currently in effect for the University of California:

INSTITUTIONAL ANIMAL WELFARE
ASSURANCE NUMBERS

| | |
|---|-------|
| Los Angeles | A1440 |
| Riverside | A1405 |
| San Diego | A1555 |
| San Francisco | A1234 |
| Santa Barbara | A0700 |
| Santa Cruz | A1150 |
| Irvine | A1151 |
| California College of Medicine School of Biological Sciences | |
| Davis | A1612 |
| Berkeley | A1573 |
| Los Alamos | A3036 |
| Lawrence Livermore | A1816 |
| Lawrence Berkeley | A1882 |

*Note: The addressees above represent the standard distribution of Contract and Grant Memos. Additional addressees, if any, may be added based on the subject of the Memo. See cc's.

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Enclosure 1 is a copy of the NIH Guide page showing a sample verification letter. As instructed, institutions are to reference the old assurance number until the new numbers are assigned based upon the new assurance materials submitted January 1, 1986. Some delay is expected before such new numbers are available.

Refer: Barbara Yoder
ATSS 8-582-2886
(415) 642-2886

Subject Index: 02, 18
Organization Index: F-350, U-115



David F. Mears
University Contracts and Grants
Coordinator

Enclosure

cc: Belle Cole

The following example may be used in preparing such letters of verification.

EXAMPLE OF ACCEPTABLE VERIFICATION

Date

Division of Research Grants*
National Institutes of Health
5333 Westbard Avenue
Westwood Bldg., Room 240
Bethesda, MD 20205

Dear Sir:

The following application submitted to the Public Health Service was
reviewed and approved by this institution's Animal Care and Use Committee
on (insert date of approval) :

Title of application:
Name of Principal Investigator:
Name of Institution:

This institution has an Animal Welfare Assurance on file with the Office for Protection
from Research Risks. The Assurance number is _____. (Insert old assurance number
until a new assurance number is assigned.)

As a condition of approval, this institution's Animal Care and Use Committee required
the following modifications to the above referenced application:**

(Signature)
(Title)

* This address should be used for submission with grant applications. If verification is
submitted subsequent to the submission of the application, it should be addressed to
the Executive Secretary of the initial review group designated on the card returned to
the institution acknowledging receipt of the application. For contract proposals,
verification should be addressed to the contract officer.

** This information is required when the modifications are not reflected in the original
grant application or contract proposal.